



(Range of fixed fees) for a business to business debt that is undisputed

Court Claims

These costs apply where your claim is in relation to an unpaid invoice which is not disputed and enforcement action is not needed. If the other party disputes your claim at any point, we will discuss any further work required and provide you with revised advice about costs if necessary, which could be on a fixed fee (e.g. if a one off letter is required), or an hourly rate if more extensive work is needed.

The fixed fee of £275 plus VAT (20%) may be agreeable for straight forward business to business debt claims where facts are non-contentious and all evidence is supplied.

Debt value	Court fee	Our fee (incl. VAT)	Total
Up to £5,000	£35 – 205*	£300-450 (20% VAT)	£335-655**
£5,001 - £10,000	£455	£450-650 (20% VAT)	£905-1,105
£10,001 - £50,000	5% value of the claim	£650-950 (or X% value of the claim)	£***

*denotes the range of court fees payable between debt values of £300 and £5,000.

** denotes the range for Court fee plus legal fee for debt values of £300 and £5,000 – excluding VAT.

*** TBC upon instruction depending on the value of the claim.

Anyone wishing to proceed with a claim should note that:

- The VAT element of our fee cannot be reclaimed from your debtor.
- Interest and compensation may take the debt into a higher banding, with a higher cost.
- The costs quoted above are **not** for matters where enforcement action, such as the bailiff, is needed to collect your debt.

Our fee includes:

- Taking your instructions and reviewing documentation
- Undertaking appropriate searches – if there is an additional search fee, you will be notified ahead of conducting the search
- Receiving payment and sending onto you, or if the debt is not paid, drafting and issuing claim
- Where no Acknowledgment of Service or Defence is received, applying to the court to enter Judgement in default
- When Judgement in default is received, write the initial letter to the other side to request payment
- If payment is not received within X days, providing you with advice on next steps and likely costs

Matters usually take 12-16 weeks from receipt of instructions from you to receipt of payment from the other side, depending on whether or not it is necessary to issue a claim. This is on the basis that the other side pays promptly on receipt of Judgement in default. If enforcement action is needed, the matter will take longer to resolve.

Defended claims

If the other side defends your claim for payment, fixed fees will no longer apply and the matter will be subject to our hourly rate of £275 plus VAT.